

NEWPORT SHORES COMMUNITY ASSOCIATION
Annual Homeowner Disclosure Form

Dear Homeowner,

As per Civil Code § 4041, owners are required, on an annual basis, to provide written notice to the association of four (4) pieces of information, items 5-8 below. Please carefully consider your responses to the questions below as your responses will dictate your proper receipt of important Association information. The Association thanks you for your cooperation as we seek to comply with this legislation.

1. Name: _____
2. Property Address: _____

3. Homeowner's Phone Number. Designate if this is a home or mobile number. _____

4. Homeowner's e-mail address: _____

5. Mailing Address to receive notices from the Association (if different than Property Address): _____

6. Secondary Address (if any) to receive notices from Association: _____

7. Name and Address of Legal Representative (if any), including any person with power of attorney or other person who can be contacted in the event the owner's extended absence: _____

8. Status of Property (Check One):

☐

Owner Occupied

☐

Rented

☐

Vacant

☐

Second Home

Please return this form within 10 days.

Please note: Should you choose not to provide the above information to your Association, the statute provides that your on-site property address will be deemed to be your proper mailing address to receive notices from the Association.

Return this form in one of the following methods:

Mail: 302 N. El Camino Real, Suite #100 San Clemente, CA 92672	Fax: (949) 429-7718	E-Mail: admin@compasspropertymanagement.com
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