

**NEWPORT SHORES COMMUNITY ASSOCIATION  
BOARD OF DIRECTORS GENERAL SESSION MINUTES  
June 10, 2014**

The General Session Meeting of the Newport Shores Community Association Board of Directors was held at the Association Clubhouse, 511 Canal Street, Newport Beach, California. There being a quorum present, the Meeting was called to order at 7:52 P.M. by President Howard Rich.

**Directors Present**

Howard Rich, President  
Mike Sinacori, Vice President  
Rene Rimlinger, Treasurer  
Carey Ransom, Secretary  
Sean Pence, Member at Large  
Gary Belt, Member at Large

Tori Rimlinger, Member at Large (8:11 pm)  
Suzanne Gignoux, Member at Large  
Rick Westberg, Member at Large  
Whit Batchelor, Member at Large  
Gina Lesley, Member at Large

**Also Present**

George Harvey, AMMCOR

**Homeowners Forum**

No homeowners attended the meeting.

**Minutes**

The Board of Directors reviewed the Minutes from the May 6, 2014 General Session Meeting. Following the review, it was moved by Carey Ransom and seconded by Mike Sinacori to table the May 6, 2014 General Session Minutes to the August meeting. Management is to make corrections and forward to the Board for review. The motion carried unanimously.

**Executive Session Meeting Topics**

In accordance with California Civil Code 4935 (e) the Board of Directors notes the following topics were discussed during the Executive Session Meeting held on June 10, 2014.

1. Approval of the Executive Session Meeting Minutes
2. Delinquent Account Review
3. Consideration of Contracts

**Treasurer's Report**

The Board of Directors reviewed the financial statements for the period ending May 22, 2014. Following the review, it was moved by Gary Belt and seconded by Gina Lesley to accept the May 22, 2014 financials, as presented, subject to the annual audit. The motion carried unanimously.

**Draft Audit Report**

The Board of Directors discussed the draft audit from VanDerPool & Company. Following the review, it was moved by Gina Lesley and seconded by Suzanne Gignoux to approve the draft audit from VanDerPool & Company. The motion carried unanimously.

**General Business**

**Community Associations Institute Membership**

The Board of Directors discussed the correspondence regarding the swim team temporary parking permit program. Following the discussion, it was moved by Sean Pence and seconded by Gina Lesley to permanently approve the swim team temporary parking permit program. The motion carried unanimously.

## **Insurance Policy Renewal**

The Board of Directors reviewed the insurance policy renewal submitted by Armstrong, Robitaille and Riegle. Following the discussion, it was moved by Rene Rimlinger and seconded by Carey Ransom to approve the insurance policy renewal for General Liability, Automobile Liability, Umbrella Liability, Common Area Property and Fidelity Bond for a total not to exceed \$7,996.00. The motion carried unanimously.

## **Parking Enforcement**

The Board of Directors discussed the parking enforcement documents and the possibly of towing vehicles. Following the review, it was moved by Rene Rimlinger and seconded by Mike Sinacori to table the issues. The Facilities Use Committee is to review the association's parking rules and to report back with their recommendations at a future Board meeting. The motion carried unanimously.

## **Adhoc Solar Committee**

The Board of Directors discussed appointing an Adhoc Solar Committee. Following the discussion, it was moved by Rene Rimlinger and seconded by Gina Lesley to approve an Adhoc Solar Committee and appointing Howard Rich, Gary Belt, Susan Gignoux, George Lesley and Duncan Forgey to the committee. The committee will explore the feasibility of installing solar at the facilities and to report back with their recommendations at a future Board meeting. The motion carried unanimously.

## **Committee Reports**

### **Executive Committee Report**

Nothing to report.

### **Social Committee Report**

Tori Rimlinger reported the next community event scheduled is Where's the Party which will also honor past board members. An email blast will be sent out requesting residents to sign up and volunteer for the 4<sup>th</sup> of July event.

### **Facilities Maintenance and Improvements Report**

Mike Sinacori reviewed the Facilities Maintenance and Improvement Committee report. At a future committee meeting they will discuss obtaining estimates for the installation of a sound panel for inside the clubhouse. The committee will bring back their recommendation at a future Board meeting. Following the report, it was moved by Sean Pence and seconded by Carey Ransom to approve the purchase of six (6) new lounge chairs and three (3) new umbrella covers for a total not to exceed. \$1,219.25. The motion carried unanimously. Following the report, it was moved by Mike Sinacori and seconded by Gary Belt to table the \$2,000.00 expenditure to install two BBQ Area lights and to send the issue back to the committee for review and to present their recommendations at a future meeting. The motion carried unanimously.

### **Facilities Use Committee Report**

Sean Pence reported on the meeting held with the association's attorney Stanley Feldsott which Howard Rich also attended. All Board members are required to follow the process and procedures (including paying applicable rental fees and security deposits) for renting the Newport Shores Community Association facilities as outlined in the association's Rules and Regulations. Following the report, it was moved by Rene Rimlinger and seconded by Gary Belt to approve the attorney's recommendations that all Board members are required to follow the process and procedures (including paying applicable rental fees and security deposits) for renting the Newport Shores Community Association facilities as outlined in the association's Rules and Regulations. The motion carried unanimously.

Sean Pence discussed the additional insured insurance coverage required by a resident to rent the clubhouse or BBQ Area. Sean has spoken with the association's insurance agent and was

informed the additional insurance requirement to name the association as additional insured is not needed. Following the discussion, it was moved by Sean Pence and seconded by Gina Lesley to approve the submission of a homeowner's insurance declaration page as proof of insurance to rent the Clubhouse or BBQ Area. The motion carried unanimously.

### **Landscape Committee**

The Board of Directors reviewed the Landscape Committee's report dated May 15, 2014 and the request to approve \$1,435.00 for the purchase of additional plant material. Following the review, it was moved by Sean Pence and seconded by Gina Lesley to approve \$1,435.00 for the purchase and installation of plant material. The motion carried unanimously.

### **West Newport Beach Association Representative**

Suzanne Gignoux will attend the next West Newport Beach Association meeting and consider joining the association.

### **Next Meeting Date**

The next Regular Meeting of the Board of Directors will be held on August 5, 2014 at 7:00 P.M. at the Associations clubhouse.

### **Adjournment**

There being no further business to come before the Board of Directors, it was the general unanimous consent of the Board of Directors to adjourn the General Session Meeting at 9:08 P.M.

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President

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Secretary

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Date