

**NEWPORT SHORES COMMUNITY ASSOCIATION  
BOARD OF DIRECTORS GENERAL SESSION MINUTES  
January 5, 2016**

The General Session Meeting of the Newport Shores Community Association Board of Directors was held at the Association Clubhouse, 511 Canal Street, Newport Beach, California. There being a quorum present, the Meeting was called to order at 7:00 P.M. by President Rene Rimlinger

**Directors Present**

Rene Rimlinger, President

Mike Sinacori, Vice President

Howard Rich, Secretary

Whit Batchelor, Treasurer

Rick Westberg, Member at Large

Tori Rimlinger, Member at Large (Arrived at 8:23 pm)

Gary Belt, Member at Large

Suzanne Gignoux, Member at Large

Peter Hurley, Member at Large

Carey Ransom, Member at Large

Nick Louis, Member at Large

**Also Present**

George Harvey, AMMCOR

**Newport Beach Code Issues**

John Murray, City of Newport Beach code enforcement officer, discussed the drought. Mr. Murray explained that homeowners can fill out the Relief of Compliance form obtained on the cities website for changes such as a new homeowner that have more occupants then the previous owner, having a child that has matured and may take longer showers or other factors that will be considered. Garages must be able to accommodate vehicles per the municipal code. Homeowners may contact the city to file a complaint against a person in violation of the municipal code and action will be taken. Trash containers must be removed no later than 7:00 pm on the day of pick up and not stored in the alley. The exception for keeping the trash containers in the alley is the containers are under the eaves of the home which must extend over the containers. If there are issues such as maggots in a container please report the matter to code enforcement.

**Homeowners Forum**

No homeowner's attended tonight's meeting.

**Minutes**

The Board of Directors reviewed the Minutes from the November 3, 2015 General Session Meeting. Following the review, it was moved by Gary Belt and seconded by Howard Rich to approve as presented the November 3, 2015 General Session Minutes. The motion carried unanimously.

**Executive Session Meeting Topics**

In accordance with California Civil Code 4935 (e) the Board of Directors notes the following topics were discussed during the Executive Session Meeting held on January 5, 2016.

1. Approval of the Executive Session Meeting Minutes
2. Delinquent Account Review

**Treasurer's Report**

The Board of Directors discussed the financial statements for the period ending November 22, 2015 and December 22, 2015. Following the review, it was moved by Howard Rich and seconded by Nick Louis to approve the November 22, 2015 and December 22, 2015 financial statements subject to the annual audit. The motion carried unanimously.

**Budget**

The Board of Directors discussed the revised 2016-2017 budget prepared by Whit Batchelor. Following the discussion, is was moved by Carey Ransom and seconded by Suzanne Gignoux to approve the 2016-2017 budget as presented by Whit Batchelor. The motion carried unanimously.

**Audit and Tax Service Proposals**

The Board of Directors discussed the audit and tax service proposals submitted by Inouye, Shively & Klatt, Robert A Owens CPA, Newman & Associates and VanDerPol & Company. Following the discussion, it was moved by Mike Sinacori and seconded by Carey Ransom to approve the audit and tax service proposal from Newman & Associates for a total not to exceed \$900.00. The motion carried unanimously.

### **Reserve Study**

Management informed the Board of Directors that the reserve study has not been received. Following the discussion, it was moved by Carey Ransom and seconded by Mike Sinacori to approve the Executive Committee to review, make any necessary changes and approve the reserve study. The motion carried unanimously.

### **General Business**

#### **Personal Touch Increase Request**

The Board of Directors discussed the 3% yearly increase request from Personal Touch Cleaning. Following the discussion, it was moved by Howard Rich and seconded by Carey Ransom to approve the Personal Touch Cleaning total annual increase of \$171.89 effective January 1, 2016. The motion carried unanimously.

### **Inspector of Elections**

The Board of Directors discussed approving an Inspector of Elections. Following the discussion, it was moved by Nick Louis and seconded by Suzanne Gignoux to approve Jennifer Bushman as the Inspector of Elections. The motion carried unanimously.

### **Committee Reports**

#### **Executive Committee Report**

Nothing to report.

#### **Social Committee Report**

Nothing to report.

#### **Facilities Maintenance and Improvements Report**

Mike Sinacori informed the board the AED device has been ordered. The resident's survey was discussed and the results reviewed. The committee will obtain the design and cost for the paddle board rack. Following the discussion, it was moved by Mike Sinacori and seconded by Carey Ransom to approve the expense of \$2,000.00 for the design and purchase of a paddle board rack on the condition that no overnight storage would be allowed, daytime use only. The motion carried with 6 yes votes and 4 no votes.

### **Playground Committee**

Rick Westberg distributed the January 5, 2016 committee report. The equipment was delivered the last week of 2015. Construction began immediately and is underway. The projected completion date was January 8<sup>th</sup> but may be delayed due to weather.

### **Bylaw Committee**

Howard Rich reported the attorneys have sent back the revised By-law amendment for review and possible changes. Board members were encouraged to submit suggestions on changes to the document. The By-law must be approved at the February meeting.

### **Landscape Committee**

Nothing to report.

### **West Newport Beach Association Report**

Suzanne Gignoux reported the November meeting discussion included Banning Ranch, Group homes, Lido House Hotel and the Marina Park grand opening.

### **Rental Calendars**

The Board of Directors reviewed the rental calendars.

**Action List**

Management noted on the items on the November action list has been completed.

**Next Meeting Date**

The next Regular Meeting of the Board of Directors will be held on February 2, 2016 at 7:00 P.M. at the Associations clubhouse.

**Adjournment**

There being no further business to come before the Board of Directors, it was the general unanimous consent of the Board of Directors to adjourn the General Session Meeting at 8:34P.M.

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President

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Secretary

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Date