

**NEWPORT SHORES COMMUNITY ASSOCIATION
BOARD OF DIRECTORS GENERAL SESSION MINUTES
August 5, 2014**

The General Session Meeting of the Newport Shores Community Association Board of Directors was held at the Association Clubhouse, 511 Canal Street, Newport Beach, California. There being a quorum present, the Meeting was called to order at 7:00 P.M. by President Howard Rich.

Directors Present

Howard Rich, President
Mike Sinacori, Vice President
Rene Rimlinger, Treasurer
Carey Ransom, Secretary
Sean Pence, Member at Large
Gary Belt, Member at Large

Tori Rimlinger, Member at Large
Suzanne Gignoux, Member at Large
Rick Westberg, Member at Large
Whit Batchelor, Member at Large
Gina Lesley, Member at Large

Also Present

George Harvey, AMMCOR

Homeowners Forum

No homeowners attended the meeting.

Minutes

The Board of Directors reviewed the Minutes from the May 6, 2014 General Session Meeting. Following the review, it was moved by Gina Lesley and seconded by Rene Rimlinger to approve the May 6, 2014 General Session Minutes as presented. The motion carried unanimously.

The Board of Directors reviewed the Minutes from the June 10, 2014 General Session Meeting. Following the review, it was moved by Gina Lesley and seconded by Carey Ransom to approve the June 10, 2014 General Session Minutes as presented. The motion carried unanimously.

Executive Session Meeting Topics

In accordance with California Civil Code 4935 (e) the Board of Directors notes the following topics were discussed during the Executive Session Meeting held on August 5, 2014.

1. Approval of the Executive Session Meeting Minutes
2. Delinquent Account Review
3. Member Disciplinary Matters
4. Consideration of Contracts

Treasurer's Report

The Board of Directors reviewed the financial statements for the period ending June 22, 2014. Following the review, it was moved by Gary Belt and seconded by Carey Ransom to accept the June 22, 2014 financials, as presented, subject to the annual audit. The motion carried unanimously.

The Board of Directors reviewed the financial statements for the period ending July 22, 2014. Following the review, it was moved by Gina Lesley and seconded by Gary Belt to accept the July 22, 2014 financials, as presented, subject to the annual audit. The motion carried unanimously.

Management was directed to provide a print out of the telephone account and include in the next board packet.

General Business

Workers Compensation Renewal Insurance Policy

The Board of Directors discussed the Workers Compensation renewal insurance policy. Following the discussion, it was moved by Suzanne Gignoux and seconded by Gary Belt to approve the Workers Compensation renewal insurance policy for a total not to exceed \$4,452.00. The motion carried unanimously. Gina Lesley will contact the association's insurance broker Armstrong, Robitaille and Riegle regarding the rates being charged and forward the information prior to the insurance expiring.

Correspondence

The Board of Directors reviewed the correspondence from Diane Wilkinson at 215B Grant Street requesting a refund for the purchase of a new key fob since they found and returned the old key fob. Following the review, it was moved by Gina Lesley and seconded by Rene Rimlinger to approve refunding Diane Wilkinson at 215B Grant street \$50.00. The motion carried unanimously.

Whit Batchelor requested to have a bounce house for his upcoming BBQ Area rental. Following the discussion, it was moved by Cary Ransom and seconded by Tori Rimlinger to approve the use of a bounce house for Whit Batchelor's event.

Parking Permits

Gary Belt discussed parking permits for residents. Not an association issue and will be addressed in a newsletter article.

Website Email Management

The Board of Directors discussed the chain of command for website and email blasts. Carey Ransom will forward a job description that was previously reviewed by the Board which is to be included in the next board packet.

Committee Reports

Executive Committee Report

Nothing to report.

Social Committee Report

Tori Rimlinger reported the 4th of July community event was fantastic and again Mr. Higgs did an outstanding job at a cost to the association of only \$121.00. The movie night event went well but need a screen. The next event will have micro brews and burgers.

Following the report, it was moved by Mike Sinacori and seconded by Carey Ransom to approve the purchase of a restaurant gift card of \$100.00 for Tom Higgs. The motion carried 7-2-2 with Gina Lesley and Gary Belt voting no. Howard Rich and Suzanne Gignoux abstained.

Facilities Maintenance and Improvements Report

Mike Sinacori distributed and discussed the Facilities Maintenance and Improvement Committee report dated August 5, 2014 which will be attached to the minutes. Following the discussion, it was moved by Mike Sinacori and seconded by Gary Belt to approve purchasing six Bahia white chaise lounge chairs and two Java wicker chairs from Lost Bwana Outfitters for a total not to exceed \$1,246.00. The motion carried unanimously.

Following the discussion, it was moved by Mike Sinacori and seconded by Rene Rimlinger to abandon the board room sound attenuation project. The motion carried unanimously.

Following the discussion, it was moved by Rene Rimlinger and seconded by Carey Ransom to approve the proposal from Window Cleaning Services to power wash the tennis and basketball court for a total not to exceed \$750.00. The motion carried unanimously.

Facilities Use Committee Report

Sean Pence reported that vaporless cigarettes within the facilities need to be enforced with the current no smoking policy. Discussed the SUP lessons in the canal and non-members coming into the facilities from the canal. The pool hours sign states the facilities close at 10:00 p.m. and the rules state the facilities close at 11:00 p.m. Discussed the number of weekend facility rentals and if there should be only two rentals or three rentals. The committee will discuss the weekend facilities rental issue and bring back their recommendations at a future meeting.

Following the discussion, it was moved by Rene Rimlinger and seconded by Sean Pence to approve the purchase to a no trespassing members only sign. The motion carried unanimously. Following the discussion, it was moved by Sean Pence and seconded y Rene Rimlinger to close the facilities at 10:00 p.m. The motion carried unanimously.

Facility Restrictions for Known Weekly Rentals

The Board of Directors discussed owners that have weekly rentals using the facilities. Following the discussion, it was moved by Rene Rimlinger and second by Sean Pence to hold Hearings for owners that rent out their homes weekly and allow the renters access to the facilities. The homeowner must be in compliance with all City of Newport Beach ordinances to gain access to the facilities or the owners will have their pool key fobs turned off in 30 days and the owners must show proof they are in compliance. The motion carried unanimously.

Landscape Committee

The Board of Directors reviewed the Landscape Committee's report for June and July dated July 17, 2014.

West Newport Beach Association Report

Suzanne Gignoux reported on the West Newport Beach Association meeting.

Next Meeting Date

The next Regular Meeting of the Board of Directors will be held on September 2, 2014 at 7:00 P.M. at the Associations clubhouse.

Adjournment

There being no further business to come before the Board of Directors, it was the general unanimous consent of the Board of Directors to adjourn the General Session Meeting at 9:08 P.M.

President

Secretary

Date